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Dr. B. B. HEGDE FIRST GRADE COLLEGE KUNDAPURA

[A Unit of Coondapur Education Society (R.), Kundapura]
(Affiliated to Mangalore University)

N.H.-66, Behind Mookambika Industries, Kundapura - 576201, Udupi-Dist.
Post Box No. 2, E-mail : bbhegdecollegekundapur@rediffmail.com
website : www.bbhegdecollege.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 28.10.2022


MEETING NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 28th October, 2022 at 3.00 pm. in the Principal's office. Presence of all the members of IQAC is solicited.


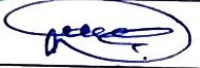

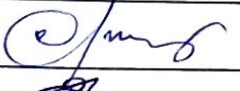



Mrs. Deepika G.








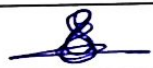

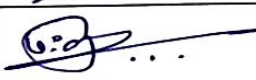

IQAC Coordinator
I.Q.A.C. Co-ordinator

Dr. B. B. Hegde First Grade College
Kundapura-576201


Prof. K. Umesh Shetty
Principal and Chairperson
Principal
Dr. B.B. Hegde First Grade College
Kundapura -576201

Members:

Sl. No.	Name	Position of the Member	Signature
1.	Prof. K. Umesh Shetty Principal	Chairperson	
2.	Mrs. Deepika G. Asst. Prof. & Head, Dept. of English	Coordinator	
3.	Sri. B. M. Sukumar Shetty President, CES (R.)	Management Representative	
4.	Mr. Rakshith Rao Asst. Prof., Dept. of Commerce	Asst. Coordinator	
5.	Mr. Chethan Shetty K. Asst. Prof. & Head, Dept. of Kannada	Vice Principal	
6.	Mr. Satish Shetty Asst. Prof., Dept. of Commerce	Head, Criterion I	

7.	Mrs. Veena V. Bhat Asst. Prof. & Head, Dept. of Commerce	Head, Criterion II	
8.	Mrs. Nanda Rai Asst. Prof. & Head, Dept. of Business Administration	Head, Criterion III	
9.	Mr. Mahesh Kumar Asst. Prof. & Head, Dept. of Comp. Sci. & Application	Head, Criterion IV	
10.	Mr. Rajesh Shetty Asst. Prof., Dept. of Commerce	Head, Criterion V	
11.	Mr. Rakshith Rao Asst. Prof., Dept. of Commerce	Head, Criterion VI	
12.	Mrs. Avitha M. Correa Asst. Prof., Dept. of Business Administration	Head, Criterion VII	
13.	Mr. Sujay Asst. Prof., Dept. of Comp. Sci. & Application	Web Administrator	
14.	Ms. Gayathri Shet Office Superintendent	Administrative Staff	
15.	Mr. Sudeep Shetty President, Alumni Association	Alumni Representative	
16.	Mr. K. Rajarama Shetty President, PTA	Parent Representative	
17.	Mr. Vignesh Shetty Secretary, Student Welfare Council (SWC)	Student Representatives	
18.	Ms. Poornima Shetty Convener, Students' Quality Assurance Cell (SQAC)		



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IQAC Meeting

Minutes of the meeting held on 28.10.2022

- ❖ Formation of SQAC
- ❖ Placement Training on Soft Skills
- ❖ Salary Revision
- ❖ Inauguration of Forum/Association Activities
- ❖ Registration for NIRF
- ❖ Nomination of Student Welfare Secretary
- ❖ Staff Welfare Association
- ❖ Celebrations
- ❖ Discussion with the IQAC Criterion Heads
- ❖ Formation of NIRF Committees, Documentation for NIRF
- ❖ Introducing IBM Certificate Courses
- ❖ Any other matter

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The discussions of the IQAC meeting held on October 28th, 2022.

Proceedings:

The IQAC Coordinator welcomed the members present.

The Principal took over the discussion and the following matters were decided.

- a. The IQAC decided to form Student Quality Assurance Cell, and Poornima, III B.Com 'C' was made the Student Convener.
- b. Discussions were made to have Placement Training on Soft Skills by the Career Guidance, Training and Placement Cell from 11th Nov, 2022 to 15th Nov, 2022 for the final year students.
- c. Principal informed that the Management had decided to make a revision in the salary and also increase the basic pay scale.
- d. It was instructed that all the Associations and Forum inaugurations should take place immediately.
- e. IT was decided to register for NIRF for the annual year 2021-22 and make the submission immediately. NIRF parameters were studied and works were distributed.
- f. Decision was made to nominate a Student Welfare Secretary from the final year for the annual year 2022-23.
- g. Staff Welfare Association was reformed and Mr. Mahesh Babu, Chief Librarian was made as the Staff Welfare Secretary. Discussions were made about the functioning and management of Staff Welfare Association.

- h. Emphasis was laid on celebration of Regional, National and International days and festivals to promote harmony and peace.
- i. The Criterion heads remained the same with minor changes, the members were re-allotted. The IQAC informed the Criterion Heads about the documentation for this Academic Year.
- j. The NIRF Coordinator was asked to assign tasks to the members and ensure smooth functioning.
- k. Stress was laid on introduction of new Certificate courses in collaboration with IBM India Private Limited.

The meeting ended with a vote of thanks the Chair.



Mrs. Deepika G.

IQAC Coordinator
I.Q.A.C. Co-ordinator
Dr. B. B. Hegde First Grade College
Kundapura-576201



Prof. K. Umesh Shetty

Principal and Chairperson
Principal
Dr. B.B. Hegde First Grade College
Kundapura -576201